

## Joshua Ryan Coates

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Richmond, Virginia  
23235

## CONTACT INFORMATION

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## Objective

- Applying for a competitive career in Marketing that has a high level of responsibility, pressure, and excitement.

## Formal Education

Radford University

*Bachelor of Business Administration*

**Marketing Major**

Radford, Virginia

August 2004 - May 2008

## Internship Experience

*Virginia State Golf Association*

Richmond, Virginia

May 2006 - August 2006

**Womens Division Intern**

Internship

- Assisted with preparing for, setting up, officiating, and managing golf tournaments throughout Virginia.
- Received tournament entry forms and entered each into computer databases as well as updating player information.
- Updated player handicaps by entering tournament results in to a computer database.
- Coordinated youth golf events in five locations throughout Virginia.
- Performed daily office tasks and gained experience in office administration.

## General Experience

*Independence Golf Course*

Richmond, Virginia

August 2002 - August 2005

**Outside Services**

Part-time

- Assisted customers with their equipment.
- Maintained golf carts and the golf course practice facility.
- Trained new employees.

## Seasonal Experience

*Great Big Greenhouse*

Richmond, Virginia

February 2001 - June 2001

**Customer Assistant**

Seasonal

- Assisted customers with questions and with loading/unloading their vehicles.
- Performed regular inventory checks.
- Directed employees with their daily tasks.

## University Activities

- Member of the Radford University Chapter of the American Marketing Association
- University 100 school service learning program, Fall 2004
- Radford University Club Basketball team member

## Honors & Awards

- National Society of Collegiate Scholars, Fall 2005.
  - Member of Phi Kappa Phi, a national honors society.
  - Member of Beta Gamma Sigma, a national business honors society.
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